Wylde Green Primary
Green Lanes, Sutton Coldfield, B73 5JL. Telephone: 0121 373 2691.
Email: enquiry@wyldegrn.bham.sch.uk
Acting Head Teacher: Mrs K Kelly, Chair of Governors: Mrs J Bradbury

Lunchtime Supervisor

Salary: Grade A (Point 3 (£25,614) - Point 9 (£28,153))* Pro rata

***Subject to Birmingham City Council Job Evaluation**

Contract type: Permanent

Working hours: 11:45AM to 1:25PM (1 hr 40 mins daily, 8⅓ hours weekly), Term time only (to include Inset Days)

The Governors are seeking to appoint a Lunchtime Supervisor to join our lunchtime team at Wylde Green Primary School.

We are looking for:-

- An enthusiastic and dedicated person who will encourage and engage with the children during … lunchtime.
- Applicants who have the patience to work with young children.
- Willingness to organise games and activities in line with the school's policy for enrichment activities.
- Applicants who are able to work as part of a team, forming positive relationships with adults and pupils.
- Supervising of children before and after their lunch and playground duty

You will be responsible for:-

- Supervising children in the dining hall,
- Playground, outdoor play areas and / or classroom, having regard to the safety and wellbeing of all of our children at all times.
- Additionally you will be required to help children eat their lunch, promote good manners and develop their independent skills.

Previous experience is not necessary but you will need to be reliable and dedicated, be professional and polite, acting as a good role model for our children.

The successful candidate will have excellent communication skills and must be fluent in English. A good standard of literacy is also required for completion of relevant forms, e.g. First Aid slips, behaviour books and accident forms.

For further details and an application pack please visit/contact the school office at recruitment@wyldegrn.bham.sch.uk or visit the school website.

Completed applications should be returned to the school office.

*Interview date: To be confirmed (please note we reserve the right to interview before the closing date****) (if you have not been called for an interview within 28 days of the closing date you can assume you have not been unsuccessful on this occasion.)***

Only standard Birmingham City Council application forms will be accepted, we will not read accompanying CVs.

This post is covered by Part 7 of the Immigration Act (2016) and therefore the ability to speak fluent and spoken English is an essential requirement for this role.

This school is committed to safeguarding and promoting the welfare of children and expect all staff to share this commitment. The successful candidate will be subject to necessary pre-employment checks, including: an enhanced DBS; Childcare Disqualification (where applicable); qualifications (where applicable); medical fitness; identity and right to work.

All applicants will be required to provide two suitable references.

An online search will also be carried out as part of due diligence on all short-listed candidates.

Successful applicant(s) will need to provide evidence of their Identity and Right to Work in the UK.

This post is exempt from the Rehabilitation of Offenders Act 1974 and the amendments to the Exceptions Order 1975, 2013 and 2020. Which means that when applying for certain jobs and activities certain spent convictions and cautions are 'protected', so they do not need to be disclosed to employers, and if they are disclosed, employers cannot take them into account.

An enhanced DBS check is required for all successful applicants.